Church View, Tullamore, Co. Offaly, R35 CX20

Phone: 057 9341581

Email: office@charlevillens.ie

*www.charlevillens.ie*

School Principal: Ms. Gloria Mollison

June 2020



Dear Parents/Guardians

***Please find attached the following:***

***(Also available on our website)***

* Welcome Booklet
* Policy Booklet
* Book Rental/Book List
* Proposed School Calendar 2020/2021

**Opening and Closing *–*** Doors open and school begins at 9:10 a.m. Junior & Senior Infants go home at 2:00 p.m. All pupils must be collected from the front door by a parent/responsible adult who are known to the class teacher. Parents must inform the class teacher via a note or a call to the office if a different adult is collecting. Junior Infants will go home at 12:30 p.m. until the last Friday in September. From the first Monday in October, they will go home at 2:00 p.m.

1st to 6th Class go home at 2:50 p.m. daily unless otherwise informed. These pupils must be collected at school gate as they are not permitted to cross the road without adult supervision.

**Attendance –** The Education Welfare Act requires children to be in school everyday unless there is a reasonable explanation for not attending. Please notify the school if your child is going to be absent. Please note that the school is obliged by law to notify TUSLA if a child misses 20 days or more in a school year. You will be notified by letter if your child is absent for 15 days and again at 20 days.

**School Uniform** –Children are required to be in full school uniform. The uniform consists of a royal blue sweatshirt with crest (available in G&T Fashions in Tullamore), pale blue polo shirt and navy trousers/skirt. Cords/chinos or any navy trousers allowed. Girls may wear navy skirt/pinafore or trousers. Please note that tracksuit bottoms are only to be worn on PE days (see below). Footwear is black shoes/dark runners and a pair of indoor shoes.

**PE Days**

* Mondays – Junior & Senior Infants
* Tuesday – 1st & 2nd Class
* Thursday – 3rd & 4th Class
* Fridays – 5th & 6th Class

**Up to date Contact Details** – If you have recently changed address or telephone/mobile number please let us know so that we can update our files. It is imperative that we have these details so that we can keep in contact with you by post/text or if we need to contact you in the event of an emergency.

**School Calendar –** Our School Calendar is available on our website. This may be subject to change depending on Department of Education Guidelines. We are planning to re-open on Wednesday, 26th August 2020. Changes/confirmation of this will be emailed or texted to you and will also be on our website.

**Booklists -** Our school booklists (also available on our website) will have books marked BR beside them. These books are available on School Book Rental which will be provided to your child at a basic cost once school re-opens. All other books, listed stationery etc. are to be purchased by you.

Each year all pupils pay for a variety of activities. Details of these will also follow on return to school.

Usually in June we host an Induction Morning for new parents and pupils. Unfortunately due to our current school closure this has not been possible. Currently we plan to invite you and your child into visit the school, see his/her classroom and meet the class teacher at a scheduled time before the school term commences. This will depend on further Department of Education Guidelines. This will be confirmed closer to the time.

We are delighted that you have chosen Charleville N.S. for your child and we look forward to meeting you very soon.

Best Regards

Gloria & Staff